

	London Borough of Hammersmith & Fulham COUNCIL 3 JULY 2013
REVIEW OF THE COUNCIL'S CONSTITUTION - CHANGES TO OFFICER SCHEMES OF DELEGATION AND MINOR AMENDMENTS	
Report of the Leader of the Council – Councillor Nicholas Botterill	
Open Report	
Classification: For information Key Decision: No	
Wards Affected: All	
Accountable Director: Tasnim Shawkat, Monitoring Officer	
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1. EXECUTIVE SUMMARY

- 1.1. The Council at its meeting on 29 May 2013 agreed revisions to the Constitution and re-adopted the document for the 2013/14 Municipal Year.
- 1.2. This report proposes some in year amendments to reflect changes to the Officer Schemes of Delegation as a result of changes in legislation, Tri – Borough working and revisions to officer titles and posts.
- 1.3. The Monitoring Officer has the delegated authority to amend the Constitution where there has been a change in law, job title, structure, rearrangement of job responsibilities or for general administrative convenience. The Council is asked to note these changes.

2. RECOMMENDATIONS

- 2.1. That the changes and amendments made to the Council Constitution, as summarised in section 5 of the report, be noted.

3. REASONS FOR DECISION

- 3.1. The Council's Monitoring Officer is required to keep the Council's Constitution up to date to ensure that its aims and principles are given full effect in accordance with Article 15 of the Constitution.

4. INTRODUCTION AND BACKGROUND

- 4.1. The Monitoring Officer has a duty to keep the Constitution under review and has delegated authority to amend the Constitution where there has been a change in law, job title, structure, rearrangement of job responsibilities or for general administrative convenience. All extensive changes to the Constitution, however, must be approved by Full Council.
- 4.2. This report outlines the main revisions made, under the Monitoring Officer's delegated powers, to the Scheme of Delegation to reflect legislative changes and updates to titles and jobs as a result of Tri Borough workings. The changes and the reasons for them are set out section 5.

5. CHANGES TO THE CONSTITUTION

- 5.1. The Scheme of Delegation of powers to officers in part 3 of the Constitution sets out the titles of the post-holders to whom powers are delegated. There have been a number of changes to the titles of such posts, as well as certain minor changes in the relevant legislation, which require to be reflected in the Constitution.
- 5.2. For the sake of clarity, the Schemes of Delegation to the Bi-borough Executive Directors for Environment, Leisure and Residents Services and for Transport and Technical Services require to be amended to delegate all functions relating to Facilities Management to the proper officer of the Royal Borough of Kensington and Chelsea to reflect the Triborough arrangements for Total Facilities Management approved by Cabinet in May 2013.

6. EQUALITY IMPLICATIONS

- 6.1. There are none.

7. LEGAL IMPLICATIONS

- 7.1. It is important to note that the Local Government Act 2000 requires the Council to have and maintain a Constitution. The Monitoring Officer is satisfied that the Council's Constitution continues to fulfil its stated purposes, as set out in Article 1 of the Constitution.
- 7.2. Implications verified by: Tasnim Shawkat, Director of Law 020 8753 2700

8. FINANCIAL AND RESOURCES IMPLICATIONS

- 8.1. There are no direct financial implications.
- 8.2. Implications verified/completed by: Kayode Adewumi, Head of Governance and Scrutiny 020 8753 2499

9. RISK MANAGEMENT

- 9.1. There are no significant risk management implications for this report.

10. PROCUREMENT AND IT STRATEGY IMPLICATIONS

10.1. There are no procurement of IT strategy implications.

10.2. Implications completed by Alan Parry, Procurement Consultant, Telephone: 020 8753 2581

LOCAL GOVERNMENT ACT 2000
LIST OF BACKGROUND PAPERS USED IN PREPARING THIS REPORT

No.	Description of Background Papers	Name/Ext of holder of file/copy	Department/ Location
1.	None		